

NATIONAL AND KAPODISTRIAN UNIVERSITY OF ATHENS SCHOOL OF MEDICINE MEDICAL DEGREE ENGLISH PROGRAM

Application Instructions

- Before you begin the application procedure, make sure you have gathered all the documents you want to submit.
 - The documents must be **pdf** files.
 - The maximum allowed file size is **3 Mb**.
- Go to page : <http://cloud-services.anova.gr/MEDICEN/>
Click the check boxes on the paragraph **Personal Information** and press the **OK** button that will appear.

Personal information

The "The medical degree in English" staff may communicate with me by email, phone or text message about any i admissions process.

By checking this box, I declare that I understand that my personal information will be processed, according to the [POLICY](#) applicable at the National and Kapodistrian University of Athens (if I am under the age of 18, I confirm that agrees to the use of my personal information for this purpose).

OK

- In the following page, please fill your personal and academic details. All the fields that are marked with an asterisk must be filled. Once you have filled all the required fields at the sections *Personal Data* and *Academic Data* , press the *Go To Section 4* button to continue.

**NATIONAL AND KAPODISTRIAN UNIVERSITY OF ATHENS
SCHOOL OF MEDICINE
MEDICAL DEGREE ENGLISH PROGRAM**

Section 1 : Personal Data

First/given name*

Last/family/surname*

Gender Male Female Other

Phone* (Phone country code) (Number)

Mobile (Phone country code) (Number)

Email Address: *

Date of birth: (day/month/year)* day month year

National ID card number/Other Identification Document*

Passport number

Your passport was (will be) issued by* *Please Select a Country

Address*

Postal Code

City*

Country* *Please Select a Country

- On the next page, select the documents you want to submit.



• Section 4 : Upload the required documents for registration.

The files must be in pdf format

Maximum file size to upload: 3 MB

| | | | |
|-----------------------------------------------------|----------------------------|---------------------------------------------------------------------------------------|----------------------------|
| ID Card, Other Identification document or Passport* | Choose File No file chosen | CV* | Choose File No file chosen |
| Personal Statement* | Choose File No file chosen | English language test results (not required for native speakers and for IB graduates) | Choose File No file chosen |

The documents marked with an asterisk are mandatory.

The files must be in pdf format and less than 3Mb size.

On the section: *Upload any other supportive documents (knowledge assessment exam results, reference letters, other than English language knowledge competency results)* , you can select any other documents you want to submit with your application. For each of the supportive documents you select, you must provide a description in English:

• Upload any other supportive documents (knowledge assessment exam results, reference letters, other than English language

| Select Document to upload: | Document Description: | Select Document to upload: |
|----------------------------|-----------------------|----------------------------|
| ReferenceLetter.pdf | Reference Letter | Δεν επιλέχθηκε αρχείο. |
| Δεν επιλέχθηκε αρχείο. | | Δεν επιλέχθηκε αρχείο. |
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In order for your application to be registered type the following safety code

Once you have selected all the documents you want to submit, type the safety code and press *Submit Application* button:

g safety code 2 6 0 9 6 26096 Submit application Back

Wait for some seconds until the following page appears:

Application ID: 71537601
Date of Application: 09/02/2022, 10:27:54

| | |
|------------------------------------|------------------------------------------------------------------------------------------------|
| Surname | THOR |
| Name | TOMAS |
| Gender | <input checked="" type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Other |
| Date of Birth: | 04/08/2001 |
| Passport no. or Identity Card no.: | X 12456 |
| Address: | 2-4 RICHARD STRAUSS STR |
| Postal Code: | 34562 |
| Area-City: | WIEN |
| Country: | AUSTRIA |
| Telephone: | 210 7222222 |
| Email: | TEST@TEST.COM |

Print Exit

That means you have successfully submitted your application. An email will be sent to you confirming that your application was registered. Please keep the *Application ID* in the email that was sent to you for future reference and contact.

- In case you want to submit any other documents after your application was complete, go to page:

<http://cloud-services.anova.gr/MEDICEN/SecondPhaseForm.php>


NATIONAL AND KAPODISTRIAN UNIVERSITY OF ATHENS
SCHOOL OF MEDICINE
MEDICAL DEGREE IN ENGLISH

EST. 1837

Please fill your Application ID and your Email and press 'Find'

| | |
|----------------------------|---------------|
| Identification Form | |
| Application ID: | 71537601 |
| Email: | TEST@TEST.COM |

Find Exit

At the form that appears, fill your *Application ID* , your contact email and press *Find*

Select any other Documents you wish to upload and press OK:

The files must be in pdf format

Maximum file size to upload: 3 MB

| File Uploaded: | Uploaded On: | Download: | Select Document to upload: | Document Description: |
|----------------|--------------|-----------|------------------------------------|-----------------------|
| | | | Περήγηση... Δεν επιλέχθηκε αρχείο. | <input type="text"/> |
| | | | Περήγηση... Δεν επιλέχθηκε αρχείο. | <input type="text"/> |
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| | | | Περήγηση... Δεν επιλέχθηκε αρχείο. | <input type="text"/> |

OK Exit

Select the documents you want to upload providing a description for each document you want to select. To submit the selected documents press *OK* and wait until the confirmation message appears.